



Facilitator observation – Tips and Highlights

We are excited that you have chosen to become a facilitator for Ready Now, and we want to make your training experience the best it can be. Please review these below, as they will help guide you through the Live Training Sessions. These will be the six categories the Facilitator Advisor will be observing as you facilitate.

- I. **Be a facilitator, not an instructor:** First, as you do the session, please remember that it is an interactive class where communication should be frequent and guided. This is not the place for instructing, preaching, or demonstrating how much you know. This is a learning experience for all who are in the class. Testimonies, insights, and experiences add a personal touch that demonstrates compassion and understanding, but these need to be concise and on track with the curriculum.
 - a. **Confidence is necessary**, so knowing the material in advance is essential. If you know what you are communicating, you help the participant relax and receive what you are saying.
 - b. **Time and Small Group Expectations** are two guardrails that keep the group on course. Use them wisely, and you will keep the group from sliding off course.
 - c. **Active listening** is listening attentively to the person speaking, showing body language that communicates your listening, listening carefully, responding, and reflecting on what's being said.
 - d. **Let them know you care.** Take every opportunity to thank them for participating in the discussion or group activity. Let them know they are on target by using what they contributed to lead to the next point in the curriculum.
 - e. **Strive to be professional** (prepared and ready for the event) and ready to work together with a co-facilitator.
 - f. **Remember, this is for everyone.** Try to find some way to include everyone willing. Look for opportunities to connect with each person on their level of commitment to the class.

- II. **Thank you for being willing to do what it takes to reach those Jesus loves. You may be the person God is looking for to encourage someone READY NOW to receive Jesus.**